



**JUSTICE CABINET
DEPARTMENT OF
JUVENILE JUSTICE
POLICY AND PROCEDURES**

REFERENCES:
505 KAR 1:120
3-JTS-4C-08, 09, 30
3-JDF-4C-08, 09, 29
1-JBC-4C-08—10
4-JCF-4C-06
NCCHC Y-E-07

CHAPTER: Health and Safety Services	AUTHORITY: KRS 15A.065
SUBJECT: Sick Call	
POLICY NUMBER: DJJ 404.4	
TOTAL PAGES: 2	
EFFECTIVE DATE: 4/4/2014	
APPROVAL: A. Hasan Davis	, COMMISSIONER

I. POLICY

Youth shall have an unimpeded method of communicating their medical, dental and mental health complaints and shall be afforded opportunity to have their requests evaluated by a health care professional in a clinical setting.

II. APPLICABILITY

This policy shall apply to group homes and youth development centers and shall govern the actions of detention centers in complying with DJJPP Chapter 7 (Health Services).

LIMITED APPLICABILITY

In day treatment programs, staff shall monitor youth for health concerns and notify the parent or legal guardian with those concerns as soon as possible. The staff member may make referrals to health care providers as needed in cooperation with the youth's parent or legal guardian.

III. DEFINITIONS

Refer to Chapter 400.

IV. PROCEDURES

- A. The facility Registered Nurse, L.P.N. or health-trained designee shall conduct sick call daily, for non-emergency illnesses or injury in accordance with protocol approved by the Medical Director. Health care requests are triaged by a qualified health care professional or health trained personnel. A priority system shall be used to schedule health care services and shall address routine, urgent, and emergent juvenile health care requests and conditions.
- B. When a nurse conducts sick call, vital signs shall be taken and recorded in the Medical Record. A primary health care provider shall be available to respond to youth

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complaints (at least once per week) in accordance with protocol approved by the Medical Director.

- C. The nurse, or health trained staff under the direction and review of the nurse, shall document each sick call request and subsequent action taken on the youth's Medical Progress Form in accordance with protocol approved by the Medical Director or designee.
- D. In facilities without a full-time Registered Nurse or at any time when the Registered Nurse or L.P.N. are not available, health trained staff shall respond to medical complaints and if necessary contact the Registered Nurse or designee.
- E. Space shall be provided for the conduct of sick call where the youth may be examined and treated in private. When a youth poses a threat of danger to self or others, arrangements shall be made to provide health care in a safe area.

V. MONITORING MECHANISM

Monitoring shall be accomplished by the Medical Director, the Nursing Clinical Supervisor or designee, the facility qualified health professional, and the facility Registered Nurse.